



Job Title: Youth Discipleship Coordinator

Position Type: Full-time (approximately 35 hours per week)

Locations: Providence Church, 4845 King St. E. Beamsville, Ontario L0R 1B6

Convos

Purpose

To serve the vision ("Together, Following Christ in Mission") and mission ("Equipped to Make Disciples") of Providence Church through managing and maintaining youth and children's ministries and engaging with our Key Partner Convos Youth Zone in the role of Program Director

Background

Our children's ministry begins with Nursery, where basic child-care is given to infants and toddlers. Our secretary creates monthly schedules for nursery attendants.

Following this is Sunday School, where kids ages 3 - 9 are invited to participate in singing, bible lessons, and crafts. This is the largest demographic in our youth ministry. Our lead volunteer curates the curriculum and establishes classroom leader schedules. Sunday school runs during the morning church service each Sunday.

Children graduate into our Cadets and GEMS programs, which are ministries designed to lead boys and girls through Bible study, crafts, games, and more. These programs both have long-time, passionate leaders, and healthy attendance. Cadets and GEMS happen concurrently on Wednesday nights.

Our youth program (for high-school students) is inactive. A combination of the Covid pandemic and unusually small class sizes resulted in the program being put on pause. Despite efforts to restart the program, there has been little traction due to our high school demographic being very small.

Our focus is to lay the foundation for a healthy program for high-school students that incorporates engagement, excitement, and education.

The Candidate

We are looking for someone who:

Has a passion for the Lord, actively pursuing Christ, with a desire to make him known

Is willing to actively attend Providence church

Is able and excited to relate and connect well with young people

Takes initiative and leadership

Is teachable and willing to try new things

Demonstrates an egalitarian philosophy and non-judgmental attitude

Has an ability to collaborate with others and work on joint projects

Professional qualifications

Leadership skills and team building capabilities (preference for someone with experience leading a staff)

Strong written and oral communication skills

Experience using various social media platforms

Strong organizational and time management skills

Preferably educated in ministry in a formal capacity

Responsibilities

As **Youth Discipleship Coordinator** (20 hours per week):

- Work with key volunteer leaders to create a program schedule and curate a curriculum for a weekly youth program.
- Lead the high school program each week, encouraging the youth in: Fellowship, Discipleship, Prayer and Bible Study
- Regularly connect with leaders in Nursery, Sunday School, Gems and Cadets programs.
- Learn about our various ministries and in time offer new ideas for improvement
- Meet with the pastor and other church staff once per week
- Plan special events (i.e. fundraisers, games nights, service opportunities, summer service trips).
- Report to the leadership board via their designated Discipleship leaders

As **Convos Youth Zone Worker** (15 hours per week):

Program Director is responsible for:

- Planning and implementation of youth programs and activities.
- Personally involvement in relational evangelism/discipleship with students while providing guidance and discipline.
- Planning and participating in off-site opportunities (i.e. camping, sport outings, concerts, youth rallies etc.).
- Providing clear communication to parents of students.
- Organizing special events, seasonal activities and outings for youth. Regarding this, organizational tasks may include, but are not limited to transportation, volunteer scheduling, food, advertisement, creating permission forms and following legal policies and procedures.
- Leading meetings, public speaking, and giving biblical talks to youth
- Facilitating spiritual discussions with youth
- Availability to work evenings, weekends, and holidays/summer
- Attending all prayer meeting and willing to lead some monthly prayer meeting
- Providing daily supervision of Youth Program Assistant(s) when the position is occupied.

The position reports directly to the Executive Director when working at Convos.

Application

Email a cover letter, including your expression of interest and a brief statement of faith, as well as your resume to board@providencecrc.ca, drop off in person, or send by mail to Providence Church (address above).

Any questions can also be directed to board@providencecrc.ca.

Thanks for your interest!

Providence Board